



# How ETH students can book courses at UZH

## Get started

**IMPORTANT: Application deadline is Friday, 13 September 2024, 23.59h (Zurich time)**

1. Set up an account for your application [here](#).
2. Immediately you will get a confirmation email from “UZH Kanzlei”.
3. Verify your registration by logging in and starting the application.
4. Choose: “Create new Application”
5. Select the following options:

*Academic level/type of study program	Mobility within Switzerland: Incoming	▼	i
*Mobility program	Module mobility	▼	i
*Academic level mobility	Master's level	▼	
*Home university	ETH Zurich	▼	i
*Preferred begin of studies	Fall Semester 2022	📄	i
Faculty	Faculty of Economics	📄	
Degree program	MSc UZH Informatics (RVO22)	📄	
<i>If minor study programs are given as an option: Minor study programs marked with * are offered at a faculty other than the one selected above.</i>			
*Study program	Major 90	▼	Artificial Intelligence
*Study program	Minor 30	▼	Informatics

\*select “Fall semester 2024” as preferred begin of studies.

→ press “CONTINUE”

## Information Related to Studies

Enter the information on:

- How many semesters you plan to be enrolled at UZH for module mobility
- Your Student ID number (Matrikelnummer)

Summary Choice of Studies
<b>Information Related to Studies</b>
Personal Details
Students with Disability/Chronic Illness
Documents to Submit

→ press “SAVE”



## Personal Details

Enter your personal information.

- All entries marked with a (\*) are mandatory.

Summary Choice of Studies
Information Related to Studies
<b>Personal Details</b>
Students with Disability/Chronic Illness
Documents to Submit

→ press "SAVE"

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## Documents to submit

Upload the following documents:

- Declaration of Consent ([Download](#))
- Copy of valid passport or identity card
- Confirmation of matriculation of the home university in a master program (important!)

Summary Choice of Studies
Information Related to Studies
Personal Details
Students with Disability/Chronic Illness
<b>Documents to Submit</b>

→ press "SAVE"

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## Submit Application

→ press

**Submit**

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## Admission

- Your application will now be checked. You should get a confirmation of your admittance within a few days if all the information has been added and uploaded properly.
  - Once you are admitted you will get an email notifying you that you received a letter in the section "Documents" of the "Application portal".
  - Within 48 to 72 hours after you have been admitted you will receive your UZH credentials as well in the section "Documents" of the "Application portal".
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## Module booking

- Log on to the [online module booking tool](#) (link to the tool at the bottom)
- By booking a module you are automatically registered for the exam as well.
- If you do not want to take the exam and the module after the first few weeks you need to cancel your registration before the dropping deadline. Otherwise a failure attempt will be registered for the module.

### BOOKING DEADLINES

Faculty of Business, Economics and Informatics

[Booking and dropping modules](#) **14.08.2024; 10:00 until 8.10.2024; 24:00**

Please note that other faculties may have other deadlines.

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## Questions?

### Admission

Please check the [FAQs](#) or contact the UZH student administration office directly via their [contact form](#).

Also if you cannot set up an account for your application (e.g.; because you were enrolled previously), please contact the student administration office via [contact form](#) so they can reset your account.

### Module booking

[Here](#) are all the details and if needed the technical support for module booking.

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